



Town of Arlington, Massachusetts
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Meeting Minutes 03/03/2008

ARLINGTON FINANCE COMMITTEE
 MINUTES OF MEETING
 7:30 PM O'NEILL ROOM COMMUNITY SAFETY BUILDING
 3/3/08

ATTENDEES:

McGaffigan*		Dunn*	Phelps*	Mahoney
DeCoursey*	Connors*	Simmons*	Bayer*	
Tosti*	Foskett*	Deyst*	Ronan*	
Ferrara*	Franclemont*	Jones*	Olsen*	
DuBois*	Howard*	Fanning*	Carman*	Turkall*

* Indicates present

VISITORS: Members of the Capital Planning Committee: Charlie Foskett (Chair), Steve Gilligan (Town Treasurer), Susan Mazzarella (School Dept), John FitzMaurice, Barbara Thornton

MINUTES of 2/27 approved as corrected. Unanimous.

BUD 3 TOWN MANAGER: GenGov SubCom (Howard) recommended the budget as printed. He reviewed the use being made of the funds for the vacant position and the increase in web site expense.

VOTED \$460,104 Unanimous

BUD 4 PERSONNEL: Personnel SubCom (Phelps) recommended the budget as printed.

VOTED \$190,113 Unanimous

BUD 9 ASSESSORS: Finances SubCom (McGaffigan) recommended the budget as printed but made some shifts in the expense line items. The reval was not done this year because assessors could not find a firm to do it. Will be done next year.

VOTED \$301,270 Unanimous

LIBRARY: Franclemont reported that the new circulation desk will not require appropriation. The library still has no Thursday morning or Sunday hours.

ART 53 CAPITAL BUDGET: Foskett, using a 37 page handout, introduced the committee & reviewed the capital planning process and recent achievements. He showed how the capital plan is based on 5% of the predicted future revenues including after 2010 when there is a predicted deficit. Each of the committee members reviewed significant details of the parts of the budget they had worked on. Thornton & Mazzarella discussed the Thompson & Stratton investments and the steps being taken to make sure that the MSBA approves investments so that they would eventually qualify for reimbursement. Foskett tallied funds that might be made available for this use at \$14.2m. He said the initial step would be to carry out a \$200k professional plan of what to do and when w/ the resources available. Thornton discussed a new effort to coordinate facility security. Gilligan reviewed the parks & fields renovations & the public works projects. FitzMaurice reviewed the police & fire requests. The community safety building renovation will start with the garage roof for now. A quint fire truck is planned since it can do the job of a ladder & pumper but proper staffing is not settled. Gilligan said that recent replacement of the chiller at the rink took care of the most urgent need. The Town can not charge user fees sufficient to pay for the \$1.8m improvements required. FinCom members asked numerous questions, many to Gilligan concerned w/ borrowing policy.

ART 58 RESCIND AUTHORITY TO BORROW: Gilligan, in a memo to the CPC, 9 items for which funds were no longer needed.

VOTED to rescind authority to borrow totaling \$2,724,175 as recommended by the Treasurer. Unanimous

BUD 11 TOWN CLERK: GenGov SubCom (DuBois) made several reductions and summarized these and the Registrar budget changes on a handout.

VOTED \$234,177 Unanimous.

BUD 12 REGISTRAR OF VOTERS: GenGov SubCom (DuBois) discussed the new position which is really a budget for part time help. The handout shows this appointing authority has a 6% increase, well over the 2.7% (due to health insurance) limit. Members

requested justification for the new position or perhaps treating it as a special presidential election year expense.

VOTED to table pending more info. Unanimous.

COMMITTEE Schedule of hearings:

On 3/5 Moderator on Warrant timing, Afford House trust Fund, Minuteman Tech

On 3/10 Permanent Town Building Committee on Thompson School, Water Bodies

No meeting 4/2, 4/7, 4/9

RESERVE FUND BALANCE: \$276,706.28

Peter B Howard Secretary 3/4/08 Revised 3/5/08

cc FinCom Members, Selectmen, Town Manager, Comptroller, Library File, Town Web Site FinCom Web Site

VOTE SUMMARY – Articles

# 1/28	# 2/4	# 2/20	Title	Date Heard	Date Voted	Status (Unlisted votes were unanimous)
18	5	17	Bylaw Amend 1,1,2, Open Warrant			
27	7	19	Bylaw Amend Afford House Trust			Foskett reported 2/11
20	14	26	Bylaw Amend Snow Removal	2/25		
21	15	27	Bylaw Amend 1,18 Mtg Notices	2/4		Tabled Tosti to discuss w/ BoS
63	39	40	Increase Accidental Death Benefit	2/4	2/4	Favorable action
64	40	41	Extend Benefits	2/4 2/20	2/4	No Action Dunn to write comment.
62	41	42	Pension Adjustments	2/4	2/4	Favorable action
66	43	43	Transfer to OPEB Funds	2/27		ACRB
65	42	43	Transfer OPEB Funds	2/4	2/4	Tabled. Report from Maher, Treasurer hearing
		44	Transfer to Retiree Health Care Fund	2/27		
68	44	45	Borrowing for OPEB	2/11, 2/27		
67	45	46	Pension Obligation Funds	2/11, 2/27		
45	47	48	Positions reclassification	2/27		Phelps to present
43	48	49	Collective Bargaining	2/27		
44	49	50	Future Collective Bargaining			
46	51	52	Budgets			
47	52	53	Capital Budget	3/3		
	54	55	Swimming Pool	2/6	2/6	Favorable action \$0
55	55	56	Sewers			
56	56	57	Water			
48	57	58	Rescind authority to borrow	3/3	3/3	2724175
50	58	59	Minuteman Tech			DeCoursey to schedule
51	59	60	Town Celebrations			Town Man
53	60	61	Committees & Commissions	2/27		hearing if last year approp not OK
		62	TAC Appropriation	2/20	2/20	Fav Action not to exceed \$15000
52	62	63	Miscellaneous	2/27		Town Man
28	63	64	Town Water Bodies	2/27		Hearing in mid-March
70	64	65	Harry Barber Service Program			hearing if last year approp not OK
69	66	66	Local Option Taxes			
72	67	67	Tip Fee Stab Fund			
58	68	68	Tip Fund Money Appropriation	2/6	2/6	No action
73	69	69	Cemetery			
74	70	70	Overlay Reserve Surplus			
75	71	71	Stabilization Fund			
76	72	72	Free Cash			
59	73	73	Medicare Part D Reimbursement	2/6	2/6	No action 9-2
	74	74	CRB Report	2/6 2/11	2/6 2/11	Favorable Action Para 1 & 3 Request not require
57	75	75	Services to Non-Profits	2/6, 2/27	2/6	No report 9-1 Encourage follow through
60	76	76	SPED	2/6	2/6	No action

VOTE SUMMARY-Budgets

#	Title	Date Heard	Date Voted	Amount	Vote Unlisted votes were unanimous
1	FinCom	2/11	2/11	10778	
2	Board of Selectmen	2/20	2/20	398558	
3	Town Manager	3/3	3/3	460104	
4	Personnel	3/3	3/3	190113	
5	Information Technology	2/27	2/27	525,813	
6	Comptroller	2/27	2/27	384,443	
7	Treasurer				
8	Postage				
9	Assessors	3/3	3/3	301270	
10	Legal	2/20	2/20	460047	
11	Town Clerk	3/3	3/3	234177	
12	Registrar of Voters	3/3			Tabled for more info
13	Parking				
14	Planning				
15	Redevelopment Board				
16	Zoning Board of Appeals	2/11	2/11	23311	
17	Public Works	2/11	2/11	6831546	15-0-1
17a	Street Lights	2/20	2/20	418893	
18a	Community Safety Admin				
18b	Police				
18c	Fire				
18d	Support				
19	Inspections				
20	Education	2/25			
21	Library	2/20	2/20	1898988	
21b	Veterans				
21c	COA				
22a	Health & Human Services				
23	Retirement				
24	Insurance				
25	Reserve Fund	2/20	2/20	450000	
W&S					
Rec					
Rnk					
COA					
Youth					